

Position Description:
Analyst - Asset Management

Status:	Full-Time Employee
Job Location:	Arlington, VA, USA
Start Date:	Summer 2022
Salary:	Commensurate on skill-base
Travel:	Travel required - up to 30%

Education Required: Bachelor's degree required. Prefer an aviation related discipline in engineering, technical management, or business.

Years of Relevant Experience: Minimum of two years' work experience preferred, including two years of technical or finance experience in commercial aviation, is required. A strong interest in the commercial aviation industry is required. Other aviation credentials such as a Mechanics Certificate, Professional Engineering or Commercial Pilot Certificate is a plus.

Required Skills: Candidate must possess strong organization skills, the ability to perform market research analysis, and be able to clearly present ideas and analysis. Candidate must be self-motivated and willing to work with teams and clients located in various time zones. Candidate must be comfortable with MS EXCEL/MS PowerPoint and must be highly proficient with mathematical and analytical skills. Position will require extensive technical data analysis, and technical reading and interpretation of technical documents such as Aircraft Maintenance Programs and Airworthiness Directives. Qualified applicants will be required to demonstrate an intermediate skill level in MS Excel. Candidate must possess strong written and oral skills, ability to take direction, thorough commitment to deadlines/position, job flexibility, and should be detail oriented. The Candidate must be familiar with aircraft manufacturers and their products.

Responsibilities: This position will report directly to mba's Head of Technical and assist in the oversight of mba's managed aircraft. The candidate will be expected to engage with airlines and investors on a regular basis and provide updates on the technical and operational status of the managed fleet.

Job Duties include, but are not limited to:

- Review lease documents and glean necessary data for compliance with lease terms;
- Extract maintenance information from technical reports and data sheets to determine the maintenance status of an asset;
- Prepare market reports and speak with clients/investors on specific asset types, or the overall industry, detailing the fleet demographics, notable developments of the program, determine the aircraft ranking, and assess the likely value outlook for the type;
- Forecast maintenance status and cash-flows associated with aircraft lease;
- Enter Lessee monthly information into asset management software:
 - Aircraft, Engine, APU, Landing Gear Utilization
 - Engine, APU location and utilization
 - Maintenance events
 - Issue Lessee invoices:
 - Basic Rent
 - Supplemental Rent (Maintenance Reserves)
- Maintain calendar of task dates and timelines:
 - Rental Invoice Dates
 - Invoice payment and reconciliation

- Lessee monthly information reporting
- Upcoming maintenance events
- Aircraft periodic inspection
- Periodic maintenance forecast
- Quarterly internal management review
- Liaise with third party maintenance vendors for scheduling and performance of aircraft maintenance;
- Travel when required to visit airlines;

Company Overview: mba, established in 1992, is an international aviation consulting firm specializing in aviation advisory services. mba provides assistance to Investment Banks, aircraft owners, operators, investors, lessors and governments. mba specializes in managing aircraft on behalf of investors, including the on-site inspection of aircraft and technical analysis as it relates to valuation and transactional information. mba supplies current and future values, and residual value forecasts as they pertain to the purchasing, leveraging, securitizing, sale and leasing of aircraft, engines and aircraft related parts and inventory. mba's general consulting includes: economic research, asset/corporate marketing, governmental contracting, airline start-up assistance, due diligence, financial/operational benchmarking, corporate strategy, market planning and expert witness/testimony. More information can be found at www.mba.aero.