

<b>Position Title:</b>	Aviation Safety Auditor
<b>Experience:</b>	At least 10 years of experience in Aviation
<b>Status:</b>	Independent Contractor
<b>Job Location:</b>	Latin America
<b>Start Date:</b>	Immediately
<b>Salary:</b>	Commensurate with Experience
<b>Travel:</b>	100%

### **Company Overview**

mba Aviation (mba), established in 1992, is an Internationally recognized aviation Safety and Compliance Auditing Organization with highly qualified auditors worldwide that perform aviation audits. mba performs safety audits on fixed-wing, rotary-wing, and unmanned aircraft. In addition to being an Auditing Organization, mba is an international aviation consulting firm specializing in transaction advisory, valuation, and strategic analysis within the commercial aviation industry. mba provides support to investment banks, aircraft owners, operators, investors, lessors, airports, and governments on their respective involvement with commercial aviation. More information can be found at [www.mba.aero](http://www.mba.aero).

### **Responsibilities**

The position is within the Aviation Safety Programs department with the following responsibilities:

- Conduct and complete audits on Fixed Wing and/or Rotary Wing operations
- Conduct and complete aircraft inspections on Fixed Wing and/or Rotary wing aircraft
- Complete Preliminary Reports for each Operator/Aircraft inspection including a summary of findings, within 24 hours of audit completion.
- Complete the Final Report for each Operator/Aircraft Inspection, within 4 days of audit completion, including:
  - Completed executive summaries for each report
  - Completed checklist(s) for each report
  - Details of documentation reviewed, and personnel interviewed
  - Detailed photographs for each report
  - Indicate all instances where photography is not allowed if a photo is needed
- Develop Audit Plans based on the scope of work to be completed
- Assist with development of checklists when required
- Auditors must be able to demonstrate competence in the skills required for conducting and managing audits, in particular:
  - Knowledge and understanding of the standards against which audits are to be performed;
  - Be impartial and functionally independent from the operational activities to be audited.
  - Confirm willingness to observe and be bound by the following code of ethics:
    - Act in a strictly trustworthy and unbiased manner;

- Disclose to mba any relationship they may have with the organization to be audited before undertaking any audit function;
- Not to accept any gift, commission, discount or any other profit from the organization audited, from their representatives, or from any other interested person;
- Not to disclose the finding, or any part of them, not to disclose any other information gained in the course of the audit to any third party, unless authorized in writing by mba;
- Not to act in any way prejudicial to the reputation or interest of mba; and-co-operate fully in any formal enquiry procedure, in the event of any alleged breach of this code.

## **Qualifications**

- Required
  - Pilot or Aircraft Engineer with at least 10 years of experience with either fixed wing or rotary wing aircraft.
  - At least 2 years' experience working in Quality Assurance and Quality Control
  - Experience
  - Successfully completed an ISO 9001 or equivalent auditor course
  - Fluent in both Spanish and English
- Preferred
  - Experience in Risk Management and Safety Management preferred